

B. J. Swanson Vice Chair

### WORKFORCE DEVELOPMENT COUNCIL

317 West Main Street, Boise, Idaho 83735-0510

NOTICE OF MEETING

Date:

Thursday, May 8, 2008

Time:

9 a.m.

Full Council meeting

noon

Luncheon/Joint Meeting with WIRED Partnership Council

3:30 p.m.

**Adjourn** 

Location:

Herrett Center for Arts & Science—Rick Allen Room Located on the campus of the College of Southern Idaho

315 Falls Avenue, Twin Falls, ID 83301

# Hotel Accommodations: Shilo Inn Suites, 1586 Blue Lakes Boulevard North, Twin Falls

- For reservations call 1-800-222-2244 or (208) 733-7545
- Request Room Block: Workforce Development Council Group Rate \$81 single (Direct bill to Labor for members) Member pays \$15 extra person fee. (Reserve your room prior to April 7)
- > Find driving directions and hotel information at:

http://www.shiloinns.com/Idaho/twin falls.html

## Parking on the CSI campus is open.

We suggest you park as close to the Herrett Center (#14 on map) as possible. The CSI campus map can be viewed at:

http://www.csi.edu/virtualTour /map.html

#### Airline Reservations:

Please arrange for your flights as soon as possible. If you need assistance, contact Alice.

#### Reimbursement for Members:

Report authorized expenses on travel form (See Tab 14—WDC Manual).

#### For further information:

**On logistics**: Please contact Alice Taylor, Workforce Systems, Idaho Department of Labor, phone (208) 332-3570 ext. 3313, FAX (208) 947-0049 or e-mail <u>alice.taylor@labor.idaho.gov</u>. Special Accommodations for Persons with Disabilities: If you have any special needs that we can address, please notify Alice Taylor no later than 7 days in advance. Thank you.

**About the Workforce Development Council:** Please contact Cheryl Brush, Workforce Policy, Idaho Department of Labor, phone (208) 332-3570 ext. 3312.

